

February 15 at 12pm EST (9am Pacific)

Minutes:

Attendees:

Jill Berryman
Heather Crawford
Calem Hoffman
Dan Bardayan
Catherine Deibel
Kelly Chipps
Michael Theonnesson
Carl Brune
Filomena Nunes

General Updates:

- Welcome new members (Carl, Kelly, & Catherine), Calem agrees to take on secretary role, Heather agrees to continue as Chair. Committee structure is sound for the coming year.
- To improve information transition between committee members, a new (internal access only) page will be added to the web site. Site will contain election management documentation, other procedures, and committee minutes.
- Everyone should be aware that official FRIB materials available upon request through website. Heather will revisit question about more "open" access to documents.
- Carl has agreed to receive User Comments from the web site feedback form. It was mentioned that this form is not well advertised.
- There was a question about the web site control, Heather has taken over management of web site as chair.

Low-Energy Community Meeting:

- Dates/Location for meeting set: Aug, 3-4 at ANL, with Wed. Aug. 2 for workshops.
- This meeting will include 2 sessions about Day-1 FRIB science, likely scheduled for Thurs. Afternoon.
- FRIBUEC will be responsible for organizing these sessions and there was a request to begin brainstorming on talks.
- The goals for the sessions will be to convey information to the community on the readiness of FRIB, on all levels, for Day-1 science. This includes, types and intensities of beams, what are the equipment timelines, and how the PAC will be formed / transition from the NSCL.
- Next meeting will focus on organizing these sessions. An outline and other information will be circulated prior to that discussion.

FRIB Theory Alliance & FRIBUEC

- SAC requested a closer connection between the FRIBTA and the FRIBUEC. Hence, a proposed idea for ex-officio membership of FRIBUEC to FRIBTA and vice versa was discussed. The ex-officio FRIBUEC member from the FRIBTA would NOT be the current theory representative already on the FRIBUEC, but an additional person.
- The idea was already approved by the TA, and after no objections, the FRIBUEC also approved this proposal.
- The current chair of the FRIBUEC (Heather) will be the default ex-officio TA member. They have the right to delegate if they so choose.
- Heather will make changes to the by-laws to include these new procedures.